

Sunny Slope Water Company
1040 El Campo Drive
Pasadena, CA 91007-5598

Date:
Escrow#
Service Address:
City Zip:

Attention: Pattie

Letter of Instruction

Check in the amount of \$ _____ to cover the Transfer fee (including applicable fees/documents pertaining to this transfer. Check in the amount of \$ _____ to Cover Closing bill. The closing date of _____ Certificate# _____ for _____ share(s) and any other documents when applicable. We request _____ share(s) to be issued as follows:

*****THIS IS A GUIDE ONLY DO NOT USE***** *****ISSUE ON YOUR COMPANY LETTERHEAD*****

Issue New Water Stock Electronic Certificate in the name(s)

Mail Monthly Water bill to:

Buyer (new owner) contact information (MANDTORY)

Home/Cell contact number: _____

Email: _____

This shareholders email address will be used for the purpose of electronic notification and

Delivery of our annual proxy. Details will be provided at the time sent. Thank you for assisting in the completion of this water stock/account transfer. Escrow Officer/Escrow Assistant.

Signature _____

