

REGULAR MEETING OF THE BOARD OF DIRECTORS October 19, 2022
1040 El Campo Drive, Pasadena, CA 91107

ROLL CALL

Directors Present

Steven R. Seiler
Lap T. Ng
Mark J. Sedlacek
Peter C. Jeong
John L. Shaw

Directors Absent

Legal Counsel
John L. Shaw

General Manager

Ken Tcheng

Proxy Committee

Peter C. Jeong
Mark J. Sedlacek
John L. Shaw

Staff

John Langman

Pursuant to the requirements in California State AB240, a notice was posted regarding guest attendance.

GUEST – None

STAFF – John Langman

MINUTES – October 05, 2022 – Approved

MANAGER'S REPORT – Approved

Business Office/HR

- Conservation:
 - Team is working on tiered rate structure for penalty application for non-compliant customers. In anticipation of strict mandate by the state, we plan to have this rate structure ready to implement.

Financials/Accounting Operations:

- With 2023 Operating Budget development in progress, the GM is considering taking a cost reduction challenge.
- We have several large invoices coming due in the near term.

Field Operations:

- We are excited to report the flow of water between Reservoir #1 and #4 is operational. General Pump was on site today to activate Booster #4. It is operational, however, there is a leak on assembly just below the motor. The root cause is a defective O-ring. GP will return Monday to replace the O-ring. The mechanical water level indicator is not working properly. It is being remedied.
- Rosemead DLA Development project has requested a follow-up meeting. It will be scheduled for next week.

IT Operations/Facilities:

- Zone #4 (fruit trees area on the east side) irrigation effort has been completed.
- The rubber tubing used for irrigation is being chewed by squirrels/rats. There were 15 instances of “holes” needing repair. We are looking into alternatives, possibly PVC pipes.
- Thursday Oct 20 is the “Great Shakeout Earthquake Drills” day. SSWC, in participation with the PWAG group, will conduct a simulated evacuation drill.
- Sunset AV will be onsite Monday Oct 24 to implement the AV control system.

FINANCIAL REPORTS -

- Checks - **Approved**
- Cash - **Approved as Corrected**
- Income Statement - **Approved**
- UBS Statement - **Approved**

COMMITTEE REPORTS – None

OLD BUSINESS - None

NEW BUSINESS - None

CLOSED SESSION - None

MEETING DATES – November 02, 2022 & November 16, 2022

Mark J. Sedlacek, Secretary