

**REGULAR MEETING OF THE BOARD OF DIRECTORS December 07, 2022**  
**1040 El Campo Drive, Pasadena, CA 91107**

**ROLL CALL**

<b>Directors Present</b> Steven R. Seiler Lap T. Ng Mark J. Sedlacek Peter C. Jeong John L. Shaw	<b>Directors Absent</b>   <b>Legal Counsel</b> John L. Shaw	<b>General Manager</b> Ken Tcheng  <b>Proxy Committee</b> Peter C. Jeong Mark J. Sedlacek John L. Shaw	<b>Director Emeritus</b>   <b>Staff</b>
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**Pursuant to the requirements in California State AB240, a notice was posted regarding guest attendance.**

**GUEST – None**

**STAFF – None**

**MINUTES – November 16, 2022 – Approved**

**MANAGER’S REPORT – Approved**

**Office/HR Operations:**

- Board Planning Meeting:
  - The annual meeting is scheduled for Dec 7<sup>th</sup> and 8<sup>th</sup>. Two guest speakers; Adán Ortega and Tony Zampello will be providing updates on Water Policies Regulations and conditions of Raymond and Main San Gabriel basins. SSWC team will provide state of the company operations.
- Conservation:
  - As we enter cooler seasonal weather, and along with our conservation campaign, water consumption by our shareholders has reduced by 13% as compared to previous year.
  - Recently retired employee was offered the temporary assignment to serve as SSWC water conservation patrol staff.

**Financials & Accounting:**

- Functional area team leads have completed their 2023 budget plan. The overall final 2023 operating budget proposal will be presented to the board on the Dec 21<sup>st</sup> board meeting.

**Field Operations:**

- During the road work on Huntington Dr, an LA County contractor damaged one of the SSWC valves. Due to urgency of LA County Road schedule, we had Rasic repair the valve with an understanding that SSWC will be re-imbursed for the work. At the completion of the road project, the contractor rescinded on the agreement. SSWC filed a claim with the County which

was subsequently denied by the County Supervisors. To recoup this expense, SSWC will have to resort to legal filing.

**IT/Facilities:**

- Irrigation project status will be updated at the board planning meeting.

**OLD BUSINESS**

- LA County Claim

**NEW BUSINESS**

- None

**CLOSED SESSION – None**

**MEETING DATES – December 21, 2022 and January 11, 2023**

Mark J. Sedlacek, Secretary