

**REGULAR MEETING OF THE BOARD OF DIRECTORS November 02, 2022**  
**1040 El Campo Drive, Pasadena, CA 91107**

**ROLL CALL**

<b>Directors Present</b> Steven R. Seiler	<b>Directors Absent</b> Lap T. Ng	<b>General Manager</b> Ken Tcheng	<b>Director Emeritus</b>
Mark J. Sedlacek Peter C. Jeong John L. Shaw	<b>Legal Counsel</b> John L. Shaw	<b>Proxy Committee</b> Peter C. Jeong Mark J. Sedlacek John L. Shaw	<b>Staff</b> John Langman

**Pursuant to the requirements in California State AB240, a notice was posted regarding guest attendance.**

**GUEST – None**

**STAFF – John Langman**

**MINUTES – October 19, 2022 – Approved**

**MANAGER’S REPORT – Approved**

**Office/HR Operations:**

- Conservation:
  - Great News! MWD approved SSWC’s Water Patrol Services Grant application. This grant fund will provide for labor and other costs with a not-to-exceed amount of \$48,000. Kudos to Karen and team for submitting this application!
  - Non-compliant conservation letters will include verbiage of possible financial penalties and application of flow restrictors.
  - Water conservation “thermometer” signs have gone up.

**Financials & Accounting:**

- We are waiting for Rasic to provide an updated project cost for Reno Main replacement project.

**Field Operations:**

- Reservoir #1 is back in operation!
- Search for the one water field technician continues.
- Two bids were received for the Master Plan Update from Carollo Engineering and CivilTec Engineering. We are conducting evaluations for both bids.

**IT/Facilities:**

- The boardroom AV system was implemented this week. It is functional.
- Irrigation project is progressing well. See project plate.
- SSWC successfully conducted an earthquake drill on Oct 20.

**Projects:**

- The General Manager provided monthly project status updates to the board.

**OLD BUSINESS**

- Formalize Conservation Stage 3 Declaration – Approved
- Penalty Letter

**NEW BUSINESS**

- None

**CLOSED SESSION – None**

**MEETING DATES – November 16, 2022 and December 07, 2022**

**Note: Board Planning Strategy Meeting Dec 7, 8, or 9.**

Mark J. Sedlacek, Secretary